



Draft Minutes of the Meeting of the Parish Council
held on
Monday 4 January 2016 in the Village Hall

Present: Cllr J Covington (Chair), Cllr. Reynolds, Cllr M Covington, Cllr. R Gilbert, Cllr D Knight and the Clerks.

Also present: Ward Councillors P Geary and K Maclean and 4 members of the public

The Chairman welcomed everyone to the meeting

1. Apologies for absence – None received

2. Declaration of Interests – None Declared

3. Minutes of the previous meeting – The minutes of the meeting held on 2 November 2015 were approved and signed by the Chair.

4. Clerk's Report

The clerk reported that she had chased Milton Keynes Council phone and email on the outstanding issues below.

* Pavement Resurfacing / Footpaths – No further update as no response received from MKC.

Garages at The Close– No further update as no response received from MKC.

Capital Bids – No further update as no response received from MKC.

Ward Cllr K McLean suggested that the Clerk email Tony Toynton who has taken over from Mike Hainge as Service Director Public Realm, copying in the three ward Councillors detailing the Parish Council concerns about the lack of responses and progress on the outstanding projects and that the Parish Council has been asked by the Auditors to ensure that the projects are completed. **Action Clerk**

* Parish precept – MKC had requested confirmation that the precept amount be included in their website; this took the place of the leaflet that used to be distributed. **Action Clerk**

* Plan:MK Call In - The clerk advised that Milton Keynes Council Executive Scrutiny Committee had decided not to refer the matter back to the MKC Cabinet but had highlighted a number of findings and points of process had come to light and that these had been referred to the Cabinet.

The Clerk also advised that the consultation would now run from 13 January 2016 for 12 weeks and details were at <http://www.milton-keynes.gov.uk/planning-and-building/planning-policy/plan-mk>

Action Councillors

- * The Clerk reported on the Area Forum held at Weston Underwood in December when Anna Rose (MKC Service Director - Planning and Transport) gave a presentation about the restructuring in the Planning Dept. which is resulting in quicker turnarounds for planning applications.
Following a discussion about broadband connectivity in the village, Ward Cllr K McLean advised that Martyn Smith (MKC Infrastructure Coordination Programme and Broadband Manager) had been asked to attend an Area Forum later in the year.
Ward Cllr Hosking advised that another Government scheme had been announced in December 2015 and information was on the MKC website at <http://www.milton-keynes.gov.uk/planning-and-building/growing-mk/superfast-broadband-in-milton-keynes>
The Clerk was asked to contact M Smith to invite him to the Annual meeting in response to questions about the various broadband connection issues in Weston Underwood and ask where the village is in the BDUK roll out plan and to explain the BDUK project
Action Clerk
- * Speed Indicator Devices (SID's) received and working – Cllr M Covington to provide an update later in the agenda

5. Finance Report

- (a) The Clerk advised that the November bank statements had not been received and that duplicates would be requested.
Action Clerk
B/A - £ tba
C/A - £ tba
- (b) Payments:
 - 1) A H Contracts – Dog Bins Nov and Dec 2015 - £169.82
 - 2) Clerk's salary and expenses for November - £254.76
And December 2015 - £256.17
 - 3) HMRC November 2015 - £ 41.04
December 2015 - £ 41.04
 - 4) Weston Underwood Village Hall Hire - £183.50
(Jan-Dec2015)
 - 5) SLCC Subscription - £ 77.00

6. Planning Applications

The Parish Council noted the following planning permission advices:

- i. Application No 15/03102/TCA dated 18/12/2015 Notice of Intention to fell one Holly tree at Denham Lodge, Cross Lane, Weston Underwood.
- ii. Application No 15/02847/TCA dated 16/11/2015 Conservation consent granted to fell one Robinia tree at Spring Cottage Weston Underwood.
- iii. Application No 15/02116/CUE Certificate of Existing Lawful Use or Development refused for separate dwelling at The Hovel Pheasants Nest Farm Weston Underwood.

7. Parish Precept Application

The Clerk advised that she had received the details of the 2016/17 Parish Precept of £9699.18 which was a slight increase on the previous year and that she would submit the required form of acceptance.

8. To Report on Public Consultations

i. Minerals Policy next stage consultation re publication of the proposed submission to start on 27 January to 12 March 2016 . Ward Cllr K Mclean explained that there were no changes that affected Weston Underwood.

ii. Plan:MK Consultation – as advised in the Clerk’s report at 4 above.

Ward Cllr MacLean advised that when the consultation started, all were encouraged to respond to <http://miltonkeynes-consult.objective.co.uk/portal/planmk> **Action All**

9. To Receive an Update on The Defibrillator Project

Cllr M Covington reported that the AED Defibrillator had been received from the British Heart Foundation and also that

(a) a supplier for the correct type of cabinet to house it had been located as WEL Medical Ltd at a cost of £590 plus VAT.

(b) battery packs for the unit cost £75.00 and would be required to be replaced every 3 years.

(c) The cost of power to keep the unit at an ambient temperature was about £3 per annum.

(d) He had contacted MKC Streetlighting to request a power source from an adjacent street light next to the bus shelter similar to the connections used for Christmas lights by other parish and town councils. MKC Streetlighting had turned this request down and the Clerk requested to also try again. **Action Clerk**

(e) Other locations of the village hall and pub were also suggested and it was suggested that these could be an alternative if the street light was ruled out.

(f) Councillor M Covington also raised that training would be required and he had made some enquiries with St John’s Ambulance service which was quoted at £75 pp plus VAT.

(g) Alternatives such as South Central Ambulance Service and the Emberton Parish Council trainer were also suggested as alternatives and therefore the clerk was asked to investigate these further. **Action Clerk**

(h) Cllr M Covington also reported that spare Pads may be required for Adults and Children size and aske the Clerk to investigate. **Action Clerk**

Cllr Reynolds proposed that the Cabinet be ordered from WEL Medical Ltd

Cllr M Covington seconded Resolved: that the Defibrillator Cabinet be ordered from WEL Medical Ltd at £590 plus VAT **Action Clerk**

The Clerk advised that she was in the process of applying to the Community Foundation for funding to cover the costs. **Action Clerk**

10.To report on Correspondence relating to the Council

The Parish Council noted the following items of correspondence:

i. Winter Grit request.

ii. Request to change location of SID – Cllr M Covington clarified that the resident had been advised of the criteria for placing the SID’s

iii. Queen’s birthday celebrations - Cllr M Covington clarified that other organisations in the village would be planning for this.

iv. Letter from Parish Council re Call in of Plan MK as summarised in the Clerk’s report at 4. Above.

11. To report on Cowpers Alcove

Cllr M Covington reported that he had spoken to Mr S Todd requesting a firm date for completion of the flooring. Mr Todd had indicated that the he had ordered the materials and

would complete the project within the next month. Cllr M Covington confirmed he would follow this up.

Action Cllr M Covington

The Chair confirmed that the Gate had been installed and was working well and passed an invoice to the Clerk for the balance of £27

Cllr M Covington reported that a couple of roof slates had fallen off recently and was possibly caused by a fallen branch.

Cllr M Covington proposed that the overhanging branches be cut back at a nominal cost and replace the roof tiles.

Cllr Reynolds Seconded

Resolved: That Cllr J Covington cut back the overhanging branches and replace the roof slates if possible.

There was a discussion about a publicity flyer and the clerk indicated a draft template would be circulated to Councillors **Action the Clerk**

12. To update on Parish Projects – SID's

Cllr M Covington advised that the SID's had been in place since before Christmas and the volunteers reported on the data collected on speeding vehicles which was quite concerning. The data would be forwarded to the Clerk by Cllr M Covington for forwarding to the Adrian Carden and TVP at Newport Pagnell.

Action Cllr M Covington

13. Councillor Items

- (a) Cllr M Covington asked when MKC would complete the repairs to the bus shelter posts, and the Clerk advised she would chase this with Andy Dickinson MKC Public Realm.
- (b) Ward Cllr McLean advised that the Draft MKC Budget Consultation would continue to 20 January 2016 and encouraged all present to comment on the proposals that included the possible closure of the Kitchener Centre, Olney, reductions in bus subsidies to services such as the No 23, rationalization of play areas and that a Budget Consultation meeting was taking place at the Olney Centre at 6pm on 12 January 2016. Council Tax was due to rise by 1.95% and an Adult Social Care levy of 2% introduced by Government would also be charged
- (c) Ward Cllr Maclean also advised that following as part of the MKC Cultural Services Review it had been advised that Olney Library would remain open with reduced hours and it was being proposed that Olney Town Council and surrounding parish councils fund the service for the next 12 months to avoid this. The clerk was asked to contact the Olney Town Clerk for details of how this would affect Weston Underwood.
- (d) Ward Cllr Mclean advised that a meeting was scheduled at North Crawley at 7.30pm on 6 January 2016 to discuss the outcome of the Plan:MK Call In – All were invited.

14. Open Forum –

No items advised

15. Date of next meeting

The next meeting is on Monday 1 February 2016 at 8.00pm in the Village Hall.

The Chairman thanked everyone for coming and closed the meeting at 9.20pm

Signed.....

Dated.....