



Draft Minutes of the Meeting of the Parish Council
held on
Monday 15 August 2016 in the Village Hall

Present: Cllr J Covington (Chair), Cllr M Covington, Cllr B Stainton and the Clerk.
Also present: Ward Cllrs P Geary and D Hosking and 1 member of the public

The Chairman welcomed everyone to the meeting

1. Apologies for absence – Cllr R Gilbert and Ward Cllr K Maclean

2. Declaration of Interests –

3. Minutes of the previous meeting – The minutes of the meeting held on 18 July 2016 were approved and signed by the Chair.

4. Clerk's Report

The clerk reported that the following points had been actioned:

- PDF copy of the letter to residents re Broad Band emailed to Cllr M Covington to put on the Parish Website.
- AON Insurance clarification of Indemnity Insurance Cover for events at the Alcove and included these in the Terms and Conditions of Hire. At Item 11 on Agenda.
- Assets of Community Value – The Clerk had received the guidance and forms to make the Cowpers Oak and the Village Hall Assets of Community Value. The cost from the Land registry is £3 for copies of Site Plans as requested in the guidance.
The Clerk circulated the draft forms to the Chair and Councillors for comments as quite a lot of detail is required, to be returned to the Clerk in good time for the final versions to be agreed at the next meeting in October. **Action: All /Clerk**
- The Clerk had chased Heather Baker and Rob Ward again for the Re- Costing of Pavement Ward Cllr Hosking suggested that Kim Hills (MKC Interim Senior Highways Manager) be contacted about this. **Action: Clerk**
- Overgrown hedges on Olney Road – The Clerk had contacted Liam Costello (Clerk at Olney T C) who said that it wasn't part of Olney T C's responsibilities but he would be contacting the farmer(s) who owned the hedges about this.
He also mentioned there were plans in an embryonic state to widen the footpath and he is in discussion with MKC about this.
He had chased the "Community Payback" team on 1 August and was waiting response.
- The Clerk reported that she had spoken to Mazars Auditor with reference to the Annual Audit and had confirmed a few details which Mazars seemed to be content with.

5. Finance Report

The Clerk reported the current financial position of the Council:

(a) Bank Balances at 31/07/2016	
Business Current (Community) Account	£16494.14
Business Savings Account	£21353.89

(b) Payments

The following payments were proposed by Cllr J Covington and seconded by Cllr Reynolds, Agreed: All

Clerk Salary & Expenses	£272.20
HMRC (May and July)	£ 44.00
DH Blunt (Grounds Maintenance)	£531.00
AH Contracts	£ 38.74
J Covington & Son	£215.00

6. To report on planning applications relating to the Council

The Clerk reported that no new planning applications had been received since the previous meeting.

The Clerk also reported that confirmation had been received that the Council's responses to the Mineral Plan Consultation had been noted by MKC.

7. To discuss items of correspondence relating to the Council

The Clerk reported that the following items of correspondence had been received:

- Open Space Assessment for Plan MK – Milton Keynes Council Briefing Note details
- Healthcare Review Update 2 August 2016
- Road Closure Notice – Pevers Lane
- Parish Forum Minutes 14 July 2016

8. Road repairs and White Lining

Cllr M Covington reported that several issues had arisen with regard to the recent resurfacing of the High Street in Weston Underwood:

- There was no indication on the MKC Streetworks list of planned road maintenance.
- There were no warning letters received with an indication of what works were planned.
- On the day Ringway did a letterbox drop informing residents to move their cars out of the way which in some case would have been at least ½ mile away
- Whitelining at the lane junctions was carried out at midnight
- The materials / surface used was different to other areas
- The agreement to **not** white line the High Street was in dispute with Ringway despite various emails

Ward Cllr Geary suggested that Kim Hills (MKC Interim Senior Highways Manager) be emailed by the Clerk and Cllrs M Covington and Stainton and that Tony Toynton and Duncan Sharkey of MKC be copied in, advising that the Parish Council had met on 15 August and discussed their disappointment with the lack of communications and understanding by Milton Keynes Council of the issues surrounding the resurfacing programme, that white lining was not required between the village signs at each end of the High Street, and the Council's disappointment with the lack of communications by MKC..

Cllr Stainton also expressed his disappointment with the lack of information with regard to the resurfacing adjacent to his home on the approach to the village.

Action: Clerk /Cllrs M Covington and Stainton

9. To report on the Best Kept Village Completion

The Chair advised the Council that Weston Underwood had been achieved “Highly Commended” by the Judges from BALC and had received a Certificate to this effect. The Council noted that winning entry was Weedon near Aylesbury. Cllr M Covington read out the judges’ comments and indicated that the comments and certificate would be placed on the Parish Council website. The Council also noted that this was the best result for a few years.

10. To update on Projects – Pavements and Alcove

Pavements – It was noted that there had been no progress on the Pavement re-costing as notified earlier in the meeting. Ward Cllr Hoskings suggested that Kim Hills (MKC Interim Senior Highways Manager) be contacted to progress this issue.

Alcove –

- Cllr M Covington advised that the contractor had advised that due to staff illness the floor repair works would be delayed slightly until October and an email confirming this would be sent to the Clerk.
- The Clerk advised that AON Insurance had requested that a weekly inspection be carried out of the Alcove and recoded; Cllr M Covington agreed to do this either electronically or in note form. **Action: Cllr Covington**
- Cllr M Covington requested that the Clerk order 200 Rubbish sacks to be delivered to the Old Post office. **Action: Clerk**
- The Clerk had circulated the draft application for hiring the Alcove with the agenda and explained that it included the Governance Terms agreed by the Council on 20 June 2016.

Cllr J Covington suggested a few amendments to the Hire Agreement that were based on the MKC Agreement and subject to these amendments proposed that the Hire Form be adopted, seconded by Cllr M Covington; Agreed All **Action: Clerk**
The amended version is attached to the minutes.

11. To update on Village Broad Band

In the absence of Cllr Gilbert with reference to an update of the names and addresses of interested residents, Ward Councillor Hosking advised that Steven Waters of Moulsoe Parish Council worked for a company that were building a transmission tower at Cranfield and this would be another option to deliver Broadband to the village. Cllr B Stainton indicated that he would discuss this with Cllr Gilbert with a view to investigating further with Steven Waters. The Clerk advised she would forward the contact details for Steven Waters.

Action: Clerk / Cllrs Stainton and Gilbert

12. Councillors Items

Councillor M Covington reported that in early August there had been an attempted burglary of lead from the roof at the St Lawrence Church which had been attended by TVP. A white van had been seen outside the church with a logo on the passenger door and asked all present to look out for this van.

13. Date of next meeting

The next meeting is on Monday 10 October 2016 at 8.00pm in the Village Hall.

14. Open Forum – No items advised.

The Chairman thanked everyone for coming and closed the meeting at 8.55pm