



Draft Minutes of the Meeting of the Parish Council
held on
Monday 7 March 2016 in the Village Hall

Present: Cllr J Covington (Chair), Cllr. Reynolds, Cllr M Covington, Cllr. R Gilbert, Cllr D Knight and the Clerk.

Also present: Ward Councillor D Hoskings and 3 members of the public

The Chairman welcomed everyone to the meeting

1. Apologies for absence – Ward Councillors P Geary and K McLean

2. Declaration of Interests – None received

3. Minutes of the previous meeting – The minutes of the meeting held on 1 February 2016 were approved and signed by the Chair.

4. Clerk's Report

The Clerk reported as follows:

- Olney Library – Clerk has written to the clerk at Olney Town Council and advised him of the Parish Council's decision to contribute £50 to Olney library.
- Shane Downey or Lallie Davis of MKC Arts to be invited to the Annual Meeting on 4 April 2016 to speak about the preparation for the MK50 Anniversary in 2017. **Action: Clerk**
- Ward Based budget of £200 had been awarded for the Defibrillator Project and the Parish Council noted their thanks to Councillor Geary.
- May 2016 Election – Nomination forms distributed to parish councillors and spare copies held by the Chair. Completed forms to be returned to the Clerk at 4 April 2016 Annual Meeting to be handed in to MKC. MKC will not accept copies by post. Notice of Election to go on Notice Boards and website on 23 March 2016. **Action: Councillors**
- The Cherry Tree in Cross Lane to be cut bac - Clerk had checked with MKC Tree Preservation Officer and approval had been given to carry out pruning; the work had been passed to D C Blunt.

5. Finance Report

(a) November 2016 Bank statements had now been received.

(b) Bank Balance at 29 February 2016:
Business Current Account: £17,189.99
Business Savings Account: £21,348.57

(c) Payments:	
South Central Ambulance Service League of Friends	£100.00
Training Contribution	
British Heart Foundation – Defibrillator	£400.00
WEL Medical Ltd	£708.00
Clerk Salary and Stationery	£249.07
D C Blunt Gardening Services	£439.09
A H Contracts Dog Bins	£ 38.74
HMRC	£ 38.04

Proposed: Cllr J Covington

Seconded: Cllr Reynolds

Agreed: All

(d) The Councillors noted that the 2016/17 Precept had been confirmed by MKC confirmed at 2 payments of £4859.59 = £9699.18.

6. Planning Applications

- The Parish Council noted the following planning permission advice reported by Cllr M Covington:

Application No 16/00322/FUL dated 08/02/2016 - Erection of a timber framed double width cart lodge at Autumn Wood Pheasants Nest Olney Road Weston Underwood MK46 5LA

Following a discussion, the Parish Councillors did not advise any objections.

- 15/03196/Decision Meadow Cottage Pevers Lane Weston Underwood MK46 5JT Discharge of condition 3 (joinery) and 5 (sample of stonework) attached to planning permission 15/00623/FUL
- 15/03102/TCA Denham Lodge Cross Lane Weston Underwood MK46 5LD Notification to fell 1 Holly Tree approved.

7. To Consider the Parish Council's Response to the PLAN:MK Consultation

Noting the responses circulated with the agenda from Phil Ayles of Castlethorpe, and following a discussion, the councillors agreed the following draft comments to be considered and finalised at the next meeting on 4 April 2016:

The Parish Council fully endorse the comments made by Phil Ayles and add the following:

- The scale of the plan with reference to the timespan it covers and the number of dwellings is huge and the Parish Council have concerns about where the actual number of required dwellings originated from, and would like a factual response to this question.
- Why is there no indication of the required infrastructure to support the proposed garden villages / settlements in the rural areas, as the current transport links, schools, shops and surgeries cannot sustain any further developments.
- If the plan is concerned with supporting employment in Milton Keynes in the designated commercial, industrial and warehousing areas, the Parish Council feel that the housing and infrastructure to support these, should be adjacent to these areas and not in the proposed garden villages / settlements in the rural areas.
- If the plan is concerned with supporting employment in Milton Keynes in its commercial, industrial and warehousing areas, the estates in the urban area should

be refreshed and infilled first. The proximity of housing to work places has not been thought through.

5. The rural north and east part of the borough is also affected by similar plans in Bedfordshire and Northamptonshire with developments creeping slowly towards the Milton Keynes borders and will be caught between future development of all of these.
6. The original plans of Milton Keynes indicated that all development would be west of the M1.
7. The proposed M1 junction at Tatthall End is not acceptable and will affect Weston underwood and other rural villages dramatically with obvious requirements of link roads.
8. The transport links on the south side of the borough both currently and via the proposed A421 Expressway and the East/West Rail link are far more advanced than the non-existent links via Olney and the A509/A428.
9. Weston Underwood as an historic, greenbelt village, already suffers from far too much traffic flow evidenced by data collected by Speed Indicator Devices passed to Thames Valley Police.
Action: Councillors

8. To Consider the Parish Council's Response to the MKC Minerals Plan Consultation

Following a discussion, the councillors agreed the following comments to be submitted to the Consultation:

1. The Parish Council has no objection to the proposed enlargement of the Weston Underwood Quarry and pleased that the gravel extraction will be on the west side of the village.
2. The Parish Council's biggest concern is the potential for heavy traffic going through the village from Lavendon to Old Wolverton and Lathbury

Proposed: Cllr M Covington

Seconded: Cllr Reynolds

Agreed: All

Action: Clerk

9. To report on Correspondence relating to the Council

The Parish Council noted the following items of correspondence:

- (i) BALC Best Kept Village Competition 2016 Entry Form –the Clerk was asked to bring the previous year's comments from the judges and the Village Plan to the next meeting of the Council.
Action: Clerk
- (ii) Olney Ward Forum at Weston Underwood December 2015 Minutes and Broad band update.
- (iii) Parish Forum December 2015 Minutes.
- (iv) HM Queen Elizabeth II – 90 Birthday Commemorative Medal - the Parish Councillors were pleased to receive the Medal and would present it as a prize at a village event.
Proposed: Cllr M Covington
Seconded: Cllr Reynolds
Agreed: All
- (v) Road Closures Guidance for HM Queen Elizabeth II – 90 Birthday Events.
- (vi) Barclays Bank name change from business Account to Business Premium Account.

10. To Update on Parish Projects

• Defibrillator Project

- a. Training – Ian Jones of South Central Ambulance booked for 14 March at the Village Hall and cheque for £100.00 to be presented.
- b. Form registering location of defibrillator to be passed to Ian Jones and copy retained for clerk.
- c. Confirmation of best quote for pads to be checked with Ian Jones.
- d. Location of Defibrillator, despite several requests, MKC are not permitting the Defibrillator to be located in the Bus Shelter, therefore the Village Hall Trustees have been approached verbally and have agreed. Clerk to write and thank Village Hall Trustees. **Action: Clerk**
- e. Application to the Community Foundation for funding to cover the costs of the project (£1080) had been submitted.
- f. £200 received from Ward Councillor Budget towards the project.

• Pavement Resurfacing

Footpaths samples received and Councillors to consider on site and advise.

Action: Councillors

• The Alcove

Councillor M Covington reported that the works to the floor had still not been carried out and the Clerk was asked to write to Mr S Todd (Contractor) and request that the works be carried out immediately.

Action: Clerk

The Clerk was also asked to contact MKC to ascertain if it would be possible to retender the works and without any penalties under the Grant Funding agreement from MKC, and if permissible, to investigate other contractors.

Action: Clerk

Cllr Gilbert passed round draft Terms and Conditions of use of the Alcove to be finalised at the next meeting.

Action: Councillors

• Garages at the Close

The Clerk advise there was no progress on this project.

11. Councillors's Items

- (a) The Councillors noted that there had been some police activity following the analysis of the Speed Indicator Device Data and asked the Clerk to request an update .
- (b) Streetlights – Cllr M Covington advise that 2 broken streetlights had been reported via the MKC Environment Help Desk but to date had not been repaired. The Clerk was asked to follow this up. **Action: Clerk**

12. Date of Next Meeting (Annual Council Meeting)

To note the date of the next meeting of 4 April 2016 at 8.00pm which would also be the Annual Meeting of the Council

Action: All

13. To Consider Excluding the Press and Public

The Councillors agreed to exclude the public and press from the meeting by virtue of Paragraph 1 (Information Relating to an individual) and Paragraph 3 ((Information relating to the Financial or Business Affairs of the Authority) of Part 1 of Schedule 12A of the Local Government Act 1972, in order that the Parish Council could consider Items 14 and 15.

Proposed: Cllr J Covington

Seconded: Cllr M Covington

Agreed: All

14. To consider the Parish Clerk's Salary

The Councillors noted that the Terms and Conditions of the Clerk's Employment and Salary were subject to a review following a six month probationary period and that the salary be agreed at £205.20 per month / £10.26 per hour as outlined in the letter of Appointment.

Proposed: Cllr J Covington
Seconded: Cllr Reynolds
Agreed: All

15. To consider Grounds Maintenance Tenders

The councillors considered the responses to the Invitation to Tender for the Grounds Maintenance Contract 1 April 2016 – 31 March 2018.

The Councillors noted that 4 Invitations to Tender had been requested and 3 responses had been returned within the correct time period. The fourth had indicated that they did not wish to submit a quotation.

After considering all the prices and accompanying documentation the Councillors agreed unanimously that the contract be offered to D C Blunt for 2016 -2018.

Proposed: Cllr Knight
Seconded: Cllr Gilbert
Agreed: All

Action: Clerk

The meeting closed at 9.25pm